



This form is to be completed and returned to TASC with the appropriate (non-refundable) payment by **NO LATER** than **1 JULY 2017**, otherwise a special examination centre **MAY NOT** be able to be established, and exemptions **are not** granted if an exam centre cannot be established.

### Personal Information:

TASC ID Code: 

--	--	--	--	--	--	--	--

Family Name: \_\_\_\_\_

Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Postal Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

School / College Attended: \_\_\_\_\_

State/Country in which the examination is to be undertaken: \_\_\_\_\_

**The following must be included with your application:**

- ✓ **One form of proof of identity**  
(eg, copy of driver's licence, proof of age card, passport or birth certificate) – **note a copy of this identification will be passed onto the exam centre for verification when entering the examination room**
- ✓ **Payment**  
(see over page for payment options)

### Courses to be Examined:

COURSE CODE:	COURSE NAME:

**Please Note:**

The student is required to sit the examination(s) at the same time it is being held in Tasmania (within Australia) or within 24 hours of that time (overseas students only).

The student will be required to complete a statutory declaration stating that they have had no contact, direct or indirect, with any candidate undertaking the same examination(s) in any interval which may have occurred between the examinations(s) being held.

The student accepts responsibility for paying any supervision costs **directly** to the supervising institution.

## Details of Institution at which you would like to sit your examination(s):

Name of Institution: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Email Address for Contact: \_\_\_\_\_

## Schedule of Fees (non-refundable):

Overseas Centre: **\$200.00** (includes GST) per centre plus supervision fee, if applicable

Interstate Centre: **\$100.00** (includes GST) per centre plus supervision fee, if applicable

Tasmanian Centre: Supervision costs only, if applicable and if not at a regular centre

## Payment Options: (✓ as required)

Requests cannot be processed until payment is received

Cash (in person only)

Cheque/Money Order

(payable to the Office of Tasmanian Assessment, Standards & Certification)

Credit Card

**Total owing \$**

Card Number:     -     -     -     Expiry   /   CCV\*

MasterCard  Visa

\*(last 3 digits on back of credit card)

Name on Card: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Applicant's Declaration:

I declare that to the best of my knowledge the information supplied on this form is correct and complete. I acknowledge that I have read the terms and conditions for requesting a special examination centre, and if a centre is able to be organised I agree to accept full responsibility for payment of supervision fees directly to the special examination centre.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Personal Information Policy

Personal information will be collected from you for the purpose of providing a statement of equivalence. Your personal information will be used for the primary purpose for which it is collected. The Personal Information Protection Policy for the Office of Tasmanian Assessment, Standards & Certification may be accessed at [www.tasc.tas.gov.au/0828](http://www.tasc.tas.gov.au/0828).

Please return form to:

MAIL:	EMAIL:
GPO Box 333 Hobart TAS 7001	enquiries@tasc.tas.gov.au