



Senior Secondary Equivalence Application Form

By completing this request form you are asking the Tasmanian Qualifications Authority (TQA) to provide an equivalence of your senior secondary results (where able) for recognition on the Tasmanian Certificate of Education (TCE).

Originals or certified copies must be attached – together with a certified translation if originals are in a language other than English.

Certified Copies – These are copies which have been compared with the original and endorsed as a true copy by a public officer or Justice of the Peace certified in Australia. If signed by a Justice of the Peace, the copy must include their Justice of the Peace identification number and signature on the copy. If certified by a public officer, the copy must include their full name, position title and signature.

Payment **MUST** be included with this application form: \$40.00 (interstate – Australian) or \$60.00 (international).

Personal Details:	
Surname:	
Given Name(s):	
Address:	
Date of Birth	
Home Phone:	
Mobile Phone No.:	
Details of Certificates and/or Statements: (attached)	

Delivery Arrangements:	
<input type="checkbox"/>	Post to above address
<input type="checkbox"/>	Fax (number):
<input type="checkbox"/>	Collect as arranged with the TQA
<input type="checkbox"/>	Express Post (available within Australia at an extra charge of \$5.50)

Payment Details:

Cash

Cheque or Money Order (please make payable to the Tasmanian Qualifications Authority)

Credit Card

 Mastercard Visa

 Card Number:

 Expiry Date:

 Name on Card:

 Address (card holder):

 Signature:

 Date:

I certify that to the best of my knowledge, all the information provided is accurate and that the Tasmanian Qualifications Authority has not previously provided an assessment for these qualifications.

I also hereby authorise the Tasmanian Qualifications Authority to contact organisations relevant to this request to assist with its processing.

Signed: Date

(applicant)

Personal Information Policy

Personal information will be collected from you for the purpose of providing a statement of equivalence. Your personal information will be used for the primary purpose for which it is collected. The Personal Information Protection Policy for the Tasmanian Qualifications Authority may be accessed at <http://www.tqa.tas.gov.au/0828>